CURTIS S. GAUS ED. S.

Visionary Educational Leader

Superintendent Selection Committee Monroe County School District 241 Trumbo Rd Key West, FL 33040

Dear Members of the Selection Committee,

For nearly 30 years, I have dedicated my life to educating students. Regardless of the position I have held or the school system I have worked in, I start each day with the philosophy that every student deserves the best education possible and ask myself how I can impact the quality of education for the students I serve. **Students are our customers!** We owe it to every student who walks through the doors of our public schools to provide the best education possible. Whether as a classroom teacher, assistant principal, principal, or district director, I have always strived to positively impact the lives of as many students as possible. Every decision I make, whether in the classroom or in a leadership role, is guided by one question: "What is in the best interest of the **student?"** With that philosophy in mind, I humbly ask for your consideration as the next Superintendent of the Monroe County School District.

My diverse background, spanning classroom instruction to school and district leadership, has equipped me with a comprehensive understanding of the educational landscape and the tools needed to drive continuous improvement. My career began as a middle and high school science teacher, where I developed a deep commitment to student achievement and instructional excellence. This commitment led me to leadership roles, including serving on the "America's Choice" instructional leadership team at Jean Ribault Middle School in Duval County and the Academic Leadership Team at Fernandina Beach High School. Wanting to expand my impact, I pursued an M.S. Ed. from the University of North Florida, transitioning into educational leadership.

My first leadership role as assistant principal of Fernandina Beach High School provided invaluable mentorship under an outstanding school leader who shared my student-first philosophy. Together, we prioritized student needs in every decision. Following the economic downturn in 2008, our district faced tough funding decisions, including closing our community school that served struggling students. The superintendent entrusted me with revamping the district's alternative education, and within a month, my team and I revitalized the Nassau County Adult High School. Over the next decade, the program became one of the top programs in the state, helping

hundreds of students who might not have graduated otherwise. This initiative played a key role in improving the district's graduation rate.

In 2010, Career and Technical Education (CTE) was added to my leadership responsibilities. Over three years, we expanded CTE offerings across the district, including at a joint-use technical facility. While I was not originally a CTE-trained educator, I quickly recognized its value for all students—whether college-bound or entering the workforce. Under my leadership, we transformed the perception of "vocational education," ensuring it was seen as a vital pathway for student success. In 2012, I was honored to become principal of West Nassau High School, where I spent eight years building programs, fostering a growth mindset culture among students and staff, and consistently achieving an "A" rating for six of my eight years. Seeking a new challenge, I transitioned to Levy County School District as principal of Bronson Middle High School in 2020. In just two years, my team and I led the school from a long-standing "C" rating to a high "B" rating in 2023. The graduation rate rose from 79% to 99%, and we reorganized CTE programs to provide students with valuable, workforce-ready skills.

In 2022, my wife and I returned to Nassau County, where I entered the political arena and ran for a seat on the Nassau County School Board. This decision also brought me back to the classroom as a Physical Science and Chemistry teacher at Charlton County High School in Georgia. Returning to the classroom has been one of the most eye-opening experiences of my career. Too often, educational leaders lose touch with the daily challenges faced by teachers and students. Many decisions are made without fully understanding their impact on those who must implement them. This experience has reaffirmed my commitment to making student- and teacher-centered decisions as a leader.

I am eager to bring my experience, passion, and dedication to Monroe County Schools. My proven track record in educational leadership, along with my commitment to fostering a supportive and effective learning environment, aligns with the district's goals. I welcome the opportunity to discuss how I can contribute to the continued success of Monroe County Schools.

Thank you for your time and consideration. I look forward to the opportunity to serve as your next Superintendent.

Sincerely,

Curtis & Gaus

Curtis S. Gaus ED. S.

CURTIS S. GAUS ED. S.

Visionary Educational Leader

PROFESSIONAL SUMMARY

Experienced Educational Leader, Innovative Problem-solver, Student Advocate.

Dynamic and results-driven educational leader with a proven track record of driving academic excellence, operational efficiency, and community engagement. Expertise in developing and implementing strategic initiatives that enhance student achievement, teacher effectiveness, and district-wide performance. Strong background in budgeting, policy implementation, and fostering equity-driven educational environments. Effective communicator and collaborator with school boards, educators, parents, students, and community stakeholders. Committed to data-driven decision making, legislative advocacy, and innovative problem-solving to create sustainable, future-focused learning environments.

SKILLS

Strategic Problem Analysis

Student-centered approach

School improvement

Parent collaboration

Resource Allocation Management

Community engagement

Educational leadership

Vision setting

WORK HISTORY

CHEMISTRY AND PHYSICAL SCIENCE TEACHER 08/2022 to Current Charlton County School District, Folkston, GA

- Successfully implemented standards-based lessons using a variety of research-based instructional strategies
- Trained in CRISS (CReating Independence through Student-owned Strategies)
- Trained in Marzano's High Yield Instructional Strategies
- Trained in AVID(Achievement Via Individual Determination) instructional strategies
- Trained in KAGAN Cooperative Learning
- Trained in Morpheme Magic (Morphological Awareness in the Content Area)

SCHOOL BOARD MEMBER DISTRICT 3 11/2022 to 11/2024 Nassau County School District, Fernandina Beach, FL

- Oversaw district-wide policy development and implementation, ensuring alignment with state regulations and the needs of the local community
- Advocated for fiscal responsibility, successfully redirecting resources to enhance classroom instruction and support student achievement
- Collaborated with stakeholders, including parents, teachers, and community leaders, to drive initiatives that improved school safety, student behavior, and overall district culture
- Monitored and evaluated educational programs, leading efforts to continuously improve student outcomes and maintain high academic standards

COMBINATION MIDDLE/HIGH SCHOOL PRINCIPAL 07/2020 to 06/2022 Levy County School District, Bronson, FL

- Successfully led struggling combination middle/high school through a transition period which put them on a path to success
- Developed a framework for improvement which led to the school moving from a 'C' rated school 2019 to a 'B' rated school in 2023
- Led an initiative to increase the graduation rate form 79% in 2019 to 99% in 2023
- Analyzed data and created a strategic plan to increase student college and career readiness which led to significant increase in the high school acceleration from 45% in 2020 to 80% in 2023
- Built positive relationships with students, staff, parents, and community leaders to re-engage all stakeholders in the school community
- Created a positive school culture with teachers, staff and students that led to an atmosphere of a growth mindset which ultimately contributed to the school's increased success

HIGH SCHOOL PRINCIPAL 07/2012 to 06/2020 Nassau County School District, Callahan, FL

- Successfully led a high-performing public high school with over 80 teachers and support personnel
- Created a positive Growth Mindset environment to develop teacher leadership
 opportunities resulting in Air Force Junior Reserve Officer Training Corp (AFJROTC) earning
 national recognition as a Distinguished Unit with Merit and the construction of the district's
 first Tiny House Project in the Building Construction Program
- Reorganized the leadership structure of the school to increase the flow of communication from the leadership to the staff
- Responsible for the safe, efficient, and rigorous implementation of academic, co-curricular, and extra-curricular programs for over 1000 students in preparation for college, career readiness and lifelong learning
- Responsible for the creation and oversight of the expenditures of county and internal budgets of more than \$500,000
- Developed and implemented schoolwide crisis management plan to ensure the safety all students and staff in case of emergency
- Organized and lead the operation of Red Cross disaster shelters for hurricane relief
- Analyzed needs assessment and testing data to develop and implement school improvement strategies which has yielded the school earning an 'A' rating by the Florida Department of Education
- Efficiently reorganized current and implemented new Career and Technical Education programs that steadily increased the number of students who earn industry credentials prior to graduating high school over the past five years
- Worked with strategic business partners to design and implement the district's first student-run on-campus credit union
- Secured new business partners for the school which led to the construction of a state of the art aquaponics lab for the students learn scientific principles and expose them to alternative farming techniques
- Lead initiatives to create alternative paths to graduation which yielded an increase in both the school's and district's graduation rate to be a consistent leader in the state
- Lead an increased focus on college scholarships for graduating seniors which produced a significant increase from approximately \$250,000 in 2013 to over \$4 million in 2016
- Responsible for oversight of large-scale sporting events, theater productions, instrumental performances, public informational meetings, and other after school activities where

- students will be in direct contact with the general public
- Worked cooperatively with district departments to secure additional facilities, technology
 equipment, and supplies to make the school atmosphere attractive and engaging

DIRECTOR OF CAREER AND ADULT EDUCATION 07/2009 to 07/2012

Nassau County School District, Fernandina Beach, FL

- Developed the district's first Adult High School Program where students who had dropped out of the regular school system could return to school and earn their high school diploma rather than a General Equivalency Diploma (GED)
- Began a district-side focus improving current and developing new Career and Technical Education programs which focused on providing students with relevant industry credentials prior to high school graduation
- Responsible for creation and oversight of county-wide department budgets of over \$500,000
- Developed and organized Business Advisory Boards for all Career and Technical Education programs in Nassau County
- Worked with district data entry operators to clean up long-standing data discrepancies which improved data reporting processes and lead to accurate reporting of the district's graduation and dropout rate
- Served as the Nassau County School Board's representative on the Nassau County Economic Development Board
- Represented Nassau County on the First Coast Career Academy Board of Directors which included representatives from secondary education, postsecondary education, and area business leaders
- Served as an active member of the Science Technology Engineering and Math (STEM) Advisory Board for Northeast Florida in which the primary goal was to increase the capacity of local education providers and businesses to provide a quality pipeline of STEM workers in the region

ASSISTANT PRINCIPAL 07/2006 to 06/2009

Nassau County School District, Fernandina Beach, FL

- Provided direct support for the implementation of the Principal's vision for the school
- Provided the school principal with advice, suggestions, and opportunities for the improvement of the school
- Served as an active member of the FBHS Foundation where the function was to raise funds to provide teachers with grant funds to supplement their classroom instruction
- Served as an active member of the FBHS Business Partners where the function was to support the Career and Technical Education programs at the school

DEAN OF ATTENDANCE 08/2005 to 06/2006

Fernandina Beach High School, Fernandina Beach, FL

- Serve as FBHS School Advisory Council Chairman
- Supervise and work closely with staff to ensure the accuracy of attendance reporting
- Investigate possible truancy issues
- Assist the district in student referrals to the State Attorney's Office
- Maintain positive communication with local juvenile justice officials concerning truant students
- Take appropriate disciplinary action to deter student skipping in accordance with the District's Code for Student Conduct
- · Assist Principal and Dean of Students with campus supervision and investigation of

discipline infractions

- Maintain close contact with parents, Guidance Counselors, and Principal to keep students on track for graduation
- Assist with supervision of extra-curricular activities
- Provide supervision and leadership in the implementation of required monthly fire drills
- Assist in the investigation and apprehension of students in drug and alcohol offenses

CHEMISTRY TEACHER 08/2001 to 06/2005

Fernandina Beach High School, Fernandina Beach, FL

- Served as Science Department Chairman
- Served on the FBHS Faculty Council
- Designed standards-based lessons and labs for Advanced Placement Chemistry and Chemistry I Honors
- Served on the FBHS Instructional Leadership Team
- Effectively used CRISS strategies to deliver content

EIGHTH GRADE SCIENCE TEACHER 08/1997 to 05/2001 **Duval County School District**, Jacksonville, FL

- Worked closely with America's Choice Design Coordinator to increase student achievement
- Oversaw the implementation of school wide standards-based classrooms
- Played an integral part in developing and implementing an effective school wide discipline plan

SENIOR COUNSELOR 06/1995 to 03/1997 **Youth Services International**, Tarkio, MO

- · Provided direct supervision and guidance to adjudicated youth
- Facilitated group peer counseling and provided one-on-one feedback to assigned students
- Supervised and taught effective leisure time management skills
- Conducted educational groups and communicated effectively with other team members, court placement officers, and family members

EDUCATION

University of West Florida, Pensacola, FL

Ed.S., Curriculum and Instruction, 01/2015 to 12/2017

University of North Florida, Jacksonville, FL

M.S., Educational Leadership, 08/2003 to 08/2004

Northwest Missouri State University, Maryville, MO

B.S., Wildlife Ecology and Conservation, 01/1992 to 12/1996

CERTIFICATIONS

Educational Leadership K-12

General Science Middle Grades 5-9

Biology Grades 9-12

COMMUNITY SERVICE

- Kaitlyn's Ride for Autism, Planning Committee Member
- Boy Scouts of America, Troop 89, Fernandina Beach, FL, Pack 351, Callahan, FL, Provided guidance for the boys in the troop to plan, organize, and implement annual calendar., Served as Assistant Scoutmaster, Scoutmaster, and Troop Committee member for 10 years
- Greater Nassau County Chamber of Commerce, Annual Christmas Parade and Craft Fair Committee., Annual County-wide Teacher Appreciation Breakfast Committee
- American Cancer Society, Annual Relay for Life Committee.
- United Way of Northeast Florida
- Westside Business Leaders Prayer Breakfast
- Hurricane Disaster Relief Response Team

MILITARY SERVICE

United States Navy, 08/01/88 - 08/31/91, Aviation Boatswain's Mate Fuels, USS John F. Kennedy CV-67

March 31, 2025

To Whom It May Concern,

It is my great pleasure to recommend Curtis Gaus for the position of Superintendent for the Monroe County School District. I have had the privilege of knowing Curtis professionally for over 20 years, having served alongside him as a Director of Adult Education. Throughout this time, I have consistently been impressed by his leadership, commitment to excellence, and unwavering dedication to students' educational and career success.

Curtis is a visionary leader with extensive experience in educational leadership roles, including his tenure as Director of Career and Adult Education for Nassau County School District. In this role, he established the district's first Adult High School Program, significantly enhancing opportunities for students who previously left the traditional education system. His innovative approach to education has consistently demonstrated his ability to engage diverse stakeholders—including students, teachers, community members, and local business leaders—to drive meaningful change.

Curtis also excelled as Principal at West Nassau High School, where he successfully led a high-performing school with over 1,000 students. Under his leadership, the school consistently achieved high ratings, improved graduation rates, and significantly increased scholarship awards for graduating seniors. He also spearheaded initiatives such as the district's first Tiny House Project and a student-run on-campus credit union, both of which provided hands-on learning experiences and contributed to career readiness.

In his current role as School Board Member for District 3 in Nassau County, Curtis continues to demonstrate his commitment to public education through strategic decision-making, effective collaboration with fellow board members, and advocacy for programs that directly benefit student achievement and community engagement.

A hallmark of Curtis's leadership is his clear focus on career education. He successfully developed and expanded numerous Career and Technical Education (CTE) programs, resulting in increased student attainment of industry-recognized credentials. His efforts have notably improved student readiness for the workforce, directly aligning educational outcomes with local economic development initiatives. Curtis's strategic collaboration with business partners further exemplifies his dedication to fostering real-world skills and career readiness among students.

Curtis's track record of improving school performance, elevating graduation rates, and cultivating a positive educational culture underscores his suitability for the superintendent role. His dedication, professionalism, and passion for student achievement would undoubtedly serve Monroe County School District exceptionally well.

I wholeheartedly endorse Curtis Gaus for Superintendent and am confident that he will bring outstanding leadership, innovation, and success to your district. As a former resident and employee of the Monroe County School District, I do believe that Curtis would be a great fit for the job. He will focus on the students, community, and economy in the Florida Keys. Please feel free to contact me should you require any further information.

Sincerely,

Dr. Jeff Arnott

leffery Arnott

Retired Executive Director of Post Secondary CTE and Secondary CTE for Osceola Schools

Cameron Asbell, School Board Member Levy County School District 480 Marshburn Bronson, FL 32621

Superintendent Selection Committee Monroe County School District 241 Trumbo Rd Key West, FL 33040

Dear Selection Committee,

I am honored to write this letter of recommendation for Curtis Gaus as he seeks the role of Superintendent for Monroe County School District. As a sitting school board member and a parent whose children had the privilege of attending Bronson Middle High School under his leadership, I have seen firsthand the remarkable impact he has had on students, teachers, and the broader school community.

Although his tenure as principal of Bronson Middle High School was short, Mr. Gaus made an immediate positive impact, from which the school community continues to benefit. Mr. Gaus demonstrated exceptional leadership, vision, and a deep commitment to student success. His ability to foster a positive and inclusive school culture was evident in the way he engaged with students, staff, and parents alike. Under his guidance, [School Name] not only thrived academically but also became a place where students felt valued, supported, and encouraged to reach their full potential.

Mr. Gaus is an innovative and strategic leader who understands the complexities of educational administration. He effectively balanced fiscal responsibility with the need to invest in programs that enhance student achievement. He worked tirelessly to support teachers, providing them with the resources and professional development necessary to excel in their roles. His collaborative approach and open-door policy made him a trusted and respected figure among educators, students, and parents alike.

On a personal level, I have seen the direct impact of his leadership on my own children. One of my children has special needs, and Mr. Gaus went to great lengths to create a comprehensive four-year plan that ensured he could successfully obtain a high school diploma. His commitment to individualized support and student success gave my child the confidence and structure needed to thrive. Additionally, my other child greatly benefited from the career and technical programs that Mr. Gaus championed and implemented at Middle High School. These programs provided valuable hands-on learning experiences and opened doors to career opportunities that would not have been available otherwise.

As a school board member, I have worked closely with Mr. Gaus and have always been impressed by his integrity, problem-solving skills, and vision for the future of education. His experience, leadership qualities, and deep understanding of the needs of students, teachers, and the community make him an outstanding candidate for the role of Superintendent.

I wholeheartedly support Curts Gaus' candidacy and am confident that he will bring the same dedication, passion, and excellence to the superintendent role as he has demonstrated throughout his career. If you have any questions or require further information, please do not hesitate to contact me.

Sincerely

Cameron Asbell

School Board Member, District 1 Levy County District Schools

352-494-5527

Asbell227@bellsouth.net



Bronson Middle High School

351 Ishie Ave BRONSON, FLORIDA 32621 352-486-5260

"Aim High...Soar Like An Eagle!"

Jennifer Norris Bray Bronson Middle High School 351 Ishie Avenue Bronson, FL 32621 Jennifer Bray, Principal Tami LeMaster, Assistant Principal

March 31, 2025

Monroe County Superintendent Selection Committee:

I am writing to enthusiastically recommend Curtis Gaus for the position of Monroe County School Superintendent. I had the privilege of working alongside Curtis Gaus during the 2020-2021 and 2021-2022 school years as his Assistant Principal. Curtis came to Levy County from Nassau County and I had the privilege of observing first hand the extraordinary leadership, vision. and commitment to excellence that he brought to Bronson Middle High School as Principal.

While in Levy County, he consistently demonstrated a deep understanding of education and the needs of students, staff, and the community he served. He worked closely with the leadership in Levy County to bring in new initiatives, programs and set the stage for Bronson Middle High School to move their school grade. He recognized the deficits and crafted significant master schedule changes to provide intense daily remediation as well as significant impacts to acceleration through Industry Certifications and an increased number of graduates. He had an open door policy and approachability making him a trusted leader who was always ready to listen and offer guidance if needed.

Additionally, Curtis Gaus served as one of my most influential mentors. Most of my educational experience was from middle school and he taught me everything I needed to know about high school and how to make notable improvements in school grade, especially with high school.

In conclusion, I wholeheartedly recommend Curtis Gaus for the position of Monroe County School Superintendent. He is a passionate, dedicated educator who truly represents the best of our profession, and I am confident he will continue to make a lasting difference in the lives of students, educators, and community for years to come.

Sincerely,

Jennifer Norris Bray

Bronson Middle High Principal



UNIVERSITY OF WEST FLORIDA

OFFICE OF THE REGISTRAR 11000 UNIVERSITY PARKWAY PENSACOLA, FLORIDA 32514-5750 850.474.2244

Record of: Curtis Shawn Gaus

Issued To: Curtis Gaus

Parchment DocumentID: TESI4Q3I

ACADEMIC TRANSCRIPT

Page: 1

Student Number:

Date of Birth: 06/MAR

Residency: FL Resident

Date Issued: 28-AUG-2024

School Code: 003955

Level: Doctoral

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Adam Burgess
University Registrar
See last page for authenticity. The official signature is white and is imposed upon the institutional seal. Student is eligible to return unless otherwise stated.



UNIVERSITY OF WEST FLORIDA

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Record of: Curtis Shawn Gaus

ACADEMIC TRANSCRIPT

Page: 2

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ACADEMIC TRANSCRIPT

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Student Number:

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School Code: 003955

Level: Specialist

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					TOTAL TRANSFER	R 0.00	0.00	0.00	0.00	
Fall	2015					120		NIVERS		
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EDF	7191	Psych Foundations Education	3.00 A	12.00	***********	***** END O	F TRANSCRIPT	********	*****	
	Ehrs:	6.00 GPA-Hrs: 6.00 QPts:	24.00 GPA:	4.00						
Good	Standing									
	ng 2016	and normal to washed.	3.00 A-	11.10						
17 1 mg 5	6475	Qual Research I - Methods Instr Tech Ed Leaders	3.00 A-	12.00						
EME	Ehrs:	6.00 GPA-Hrs: 6.00 QPts:	23.10 GPA:	3.85						
Good	Standing .		A THE							
****		***** CONTINUED ON NEXT COLUM	N *******	******	EW/EST E					

Adam Burgess University Registrar

See last page for authenticity. The official signature is white and is imposed upon the institutional seal. Student is eligible to return unless otherwise stated.

THE UNIVERSITY OF WEST FLORIDA

OFFICE OF THE REGISTRAR
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PENSACOLA, FLORIDA 32514-5750
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License Number: 780793 Current Date: 04/01/2025 08:06 PM

Name: GAUS, CURTIS SHAWN

License Type: 5 Year Renewable Professional

 License Status:
 Cert Expired

 Expiry Date:
 06/30/2024

 Effective Rank Date:
 07/01/1997

District Affiliation

Licensee's Role: Individual
Related Party Role: District

Related Party Name License Type Address

FERNANDINA BEACH , FL

NASSAU District NASSAU

32034

Effective Date Subject Area(s) Rank Status **Expiration Date** Biology 5 Year Renewable Professional Expired 07/01/2014 06/30/2024 Educational Leadership 5 Year Renewable Professional Expired 07/01/2014 06/30/2024 General Science 07/01/2014 06/30/2024 5 Year Renewable Professional Expired

Previous Record Next Record Search Results New Search Criteria New Search Print

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GEORGIA EDUCATOR CERTIFICATE

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Georgia Professional Standards Commission 200 Piedmont Avenue, Suite 1716 Atlanta, GA 30334-9032

The Georgia Professional Standards Commission affirms that this individual has met the requirements for a Georgia Educator Certificate as indicated.

Curtis Shawn Gaus 85228 Johnson Ln Yulee, FL 32097 Certificate Number Date Printed 8/28/2024

Certificate Level Effective Date 6 7/1/2018

Title/Type Field Validity Period

SRL EDUCATIONAL LEADERSHIP - TIER II [FLD710]

07/01/22 TO 06/30/27

The Standard Professional leadership certificate indicates that all requirements for professional leadership certification have been met, including applicable Special Georgia Requirements. The Standard Professional leadership certificate is issued to Georgia educators completing GaPSC-approved educator preparation programs prior to September 30, 2009. It is also issued to educators who meet reciprocity requirements. You must satisfy the following requirements (described in detail in separate correspondence) during the validity period of this certificate: Complete Renewal Requirements.

SRT BIOLOGY (6-12) [FLD750]

07/01/22 TO 06/30/27

SRT MIDDLE GRADES (4-8) - SCIENCE [FLD852]

07/01/22 TO 06/30/27

The Standard Professional teaching certificate is a Georgia professional certificate issued to educators who have completed all requirements for professional certification in a teaching field and applicable Special Georgia Requirements, but have not met experience requirements for the Performance-Based Professional certificate or are not evaluated on the statewide evaluation system. Educators who are not evaluated on the statewide evaluation system are evaluated by a school, district, or agency approved evaluation system. You must satisfy the following requirements (described in detail in separate correspondence) during the validity period of this certificate: Complete Renewal Requirements.

C CLEARANCE CERTIFICATE [FLD694]

07/01/22 TO 06/30/27

Please see the last page for legends and other information

The holder of this certificate is responsible for being knowledgeable about current and revised rules.

Brian Sirmans

Chair

Any alteration of this certificate will render it void

AUTHORITY

This certificate has been issued by the authority granted to the Georgia Professional Standards Commission (GaPSC) pursuant to O.C.G.A. Section 20-2-200 and conforms to the published rules of the Commission. The rules of the Commission are on file in the offices of the GaPSC, public school systems, teacher education colleges, Regional Educational Service Agencies, the Office of the Secretary of State, and on the GaPSC web site at www.gapsc.com.

LIMITATIONS

The information shown on this certificate is subject to conditions specified in any previous correspondence, documentation accompanying this certificate, and current rules of the Commission. Certification rules are subject to change. The holder of this certificate is responsible for being knowledgeable about current and revised rules and for securing the appropriate certificate to practice in Georgia.

CORRECTION OF CERTIFICATES

Questions about your certificate should be directed to your employer's personnel officer or to the GaPSC. If there appears to be an error on your certificate, please mail or email a letter of explanation to the GaPSC within forty-five (45) days of issuance. An incorrectly issued certificate may be recalled.

DATING OF CERTIFICATES

Effective Date The effective date of the certificate LEVEL indicates the earliest date (on or after July 1, 1993) the

corresponding certificate level is recognized. The effective date may be determined by the date

requirements were completed or the date application materials were received.

Validity Period A validity period is established for each FIELD of certification and varies according to the conditions

of issue.

Print Date The date the certificate is printed has no effect on the validity period or effective date.

CERTIFICATE LEVEL

Each certificate is assigned a general level. This level applies to all fields held by an individual and indicates the GaPSC-determined equivalent of an individual's level of education. A certificate may also be assigned a leader level. The leader level is only applicable when the certificate holder is working in a leadership position. Generally, the certificate level equates to the education degree level completed as follows:

Level 1 - High School Diploma, GED

Level 2 - Associates degree

Level 4 - Bachelor

Level 7 - Ph.D., Ed.D, GaPSC-determined equivalent

FIELDS

The certificate field indicates the educational assignment in which the individual is authorized to practice in Georgia. The unique certification field code is enclosed in square brackets at the end of the field name.

CODES

Certificate codes are specific letters which identify particular types and titles of certificates. For descriptions of these certificates and their qualifications, please visit the GaPSC web site at www.gapsc.com.

AP	Advanced Professional	MB	Military Support Provisional
В	Provisional	MS	Military Support
D	Life	SR	Standard Professional
11	One-Year Induction	W	Waiver
13	Three-Year Induction	X	International Exchange
15	Five-Year Induction	AIDE	Non-Instructional Aide
IN	Induction	C	Clearance Certificate
LP	Lead Professional	ΕI	Educational Interpreter License
N	Non-Renewable Professional	J	Adjunct
NP	Non-Renewable Performance-Based	L	Leadership
N1	One-Year Non-Renewable Professional	₽	Permit
N3	Three-Year Non-Renewable Professional	PARA	Paraprofessional
PR	Performance-Based Professional	S	Service
PS	Pre-Service	SP	Support Personnel
SI	Supplemental Induction	T	Teaching
M	Montessori		